

WEST CLARK COMMUNITY SCHOOLS

2018-2019 Band Instrument Request Form

All musical instruments that can fit safely on a student's lap **are permitted** on all school bus and special purpose buses. Large instruments (larger than students can safely hold in their laps) which interfere with seating and safety of others, will not be permitted on the bus without prior permission of the Transportation Department. If the instrument does not fit safely on the student's lap, please fill out this form and forward to the Transportation Department.

FAX TRANSMISSION

Email to: pbradshaw@westclarkschools.com

Attn: Pat Bradshaw

Student Information:

Student's Name: _____ Bus Number: _____
School: _____ Grade: _____
Parent's Name: _____ Home Phone #: _____
Instrument: _____ Anticipated Starting Date: _____
School Contact Person: _____

Secretary/Administrator Signature

Date/Time of Fax

Transportation Department:

This instrument **IS** allowed on the bus _____.

This instrument **IS NOT** allowed on the bus _____.

Pat Bradshaw, Transportation Manager

Date/Time of Fax

Guidelines for Moderately Large & Large Instruments to follow once instrument is approved.

- Any student that has a large type of instrument must sit within the first 3 rows of a school bus on the left side of the bus. This will be the bus driver's discretion.
- Any instrument placed on the floor must be against the outside (window) wall, so no student has to climb over any instrument to exit in an emergency.
- Instruments must either fit on the student's lap or within the 7" leg space in front of each seat or to the left of the student.

The Bus Driver must receive a copy of this Request Form before the instrument can be transported via Bus.