

**Regular Board Meeting Minutes
West Clark Community Schools
Held at West Clark Administration Building
601 Renz Avenue Sellersburg, IN 47172
Thursday, August 11, 2016**

- I. A duly advertised executive and regular board meeting of the Board of School Trustees was called to order by President Brian Hurst at 7:49 p.m.
- II. Board President Brian Hurst led the Pledge of Allegiance and Board Secretary Doug Coffman gave the Invocation.
- III. The roll was called with the following Board Members in attendance: President Brian Hurst, Vice-President Joe Basham, Secretary Doug Coffman, Members Rick Graf, and Member Brian Guernsey. Also in attendance were Superintendent Chad Schenck, Assistant Superintendent John Reed, Assistant to the Superintendent Thomas Brillhart and School Attorney Mike Gillenwater.
The audience consisted of:
Mike Crabtree, Jerry Smith, Jeff Hurst, Amy Compton, Susan Westfall, Sarah Craft, Chris Kane, Dr. Glenn Riggs, Kim Lamaster, and Vicki Horine.
- IV. Superintendent Schenck spoke about the emergency additions to the agenda.
- V. Mr. Brian Guernsey moved and Mr. Doug Coffman seconded a motion to approve the agenda with the emergency additions presented. The motion was approved with a unanimous 5-0 vote.
- VI. Mr. Mac Dyer presented to the board the WCCS Annual Financial Report. Mr. Dyer explained that all funds are in the black with the general fund going down slightly due to a Prosser payment made. He further explained that some transportation expenditures would be moved over to the general fund to counteract the decline in the district's transportation operating fund cash balance.

Mr. Schenck presented the board with his monthly enrollment report. To date the district was down 19 from last year comparisons.

Mr. Tom Brillhart presented a buildings report that included Powershare events, Fall transition to do list, and LED lighting upgrades at BHS and SCHS gymnasiums.

Dr. Reed presented policy discussion on 4111 through 4531. Board member comments were as follows:

- Mr. Coffman questioned about 4113 and private tutoring lessons with teachers.
- Dr. Reed is going to add language to 4120.
- Mr. Coffman discussed 4216 body piercings.
- Mr. Hurst wants more clarification on the dress code as it applies to staff as well as students.
- The board in unison pulled and tabled policy 4217 on weapons and staff members. Mr. Gillenwater is going to give the board options before a final reading of all policies.
- 3120 and 3123 policies were questioned by Mr. Coffman related to exemption status of ADA compliance.
- Mr. Coffman asked for more clarification on policy 3213 and transporting students in a personal vehicle.
 - Mr. Hurst mentioned that it should also include our classified staff as well
- Mr. Coffman asked Dr. Reed about the timeline for completion of all policies. Dr. Reed responded that a final reading will likely take place on or before our December board meeting.

Mr. Hurst asked that the school corporation App be updated to reflect events in a timelier manner. Mr. Schenck stated he would look into the issues and get them resolved.

- VII. Mr. Joe Basham moved and Mr. Rick Graf seconded a motion to approve the following Consent Agenda. The motion passed with a unanimous 5-0 vote.
 - A. Approval: Minutes of the June 22nd, 2016, Executive and Special Work Session and July 14, 2016 Executive and Regular Board Meeting.
 - B. Approval of Claims Docket for August 11, 2016: \$3,505,965.36
 - C. Approval of Expenditures greater than \$10,000.
 - a. Assured Partners NL Packaged Insurance: \$34,498.00

- b. M&M Office Products Copier Maintenance: \$12,390.00
- D. Approval for Payments Between Docket
 - a. Patricia Frantz Homebound Hours at Childsplace: \$96.94
 - b. Deluxe PNC/NWSB Deposit Slips: \$203.31
 - c. NWSB Stop Payment Fee: \$34.00
 - d. Assured Partners NL Cafeteria Workers Bond Fees: \$246.00
 - e. Assured Partners NL IN Dep Treasurer Bond Fee: \$2,000.00
 - f. PPG Architectural Paint Supplies: \$281.54
- E. Approval of the West Clark Community Schools Annual Financial Report
- F. Approval of the 2016-2017 SY West Clark Community Schools Classified Staff Employee Handbook effective July 25, 2016.
- G. Approval to purchase “Brag Tags by BES: \$827.06
- H. Approval to purchase Jr. High Track and XC Uniforms at Henryville: \$910.00
- I. Approval to purchase SCHS Girls’ Soccer Uniforms: \$1,620.00
- J. Approval of Route Addendum for Route 201. Effective July 29, 2016 to June 30, 2019.
- K. Approval of SCHS Venture Club Overnight Field trip to Chicago, IL. October 31 to November 3, 2016.
- L. Approval of McKinney Vento Homeless School Grant for 2016-2017 SY and extension of contractual days for Todd Balmer and Clemen Perez paid for with McKinney Vento Homeless Grant funds.
- M. Approval of Go Solutions Group, Inc., Indiana Service Agreement for Medicaid Reimbursement Billing Fees for Service and Administrative Outreach.
- N. Approval of Classified Additional Hours for the 2016-2017 School Year.
- O. Approval of Declaration of obsolete books:
 - ⌘ Algebra I – ISBN: 9780133726428
 - ⌘ Algebra II – ISBN: 9780133726442
 - ⌘ Geometry – ISBN: 9780133726435
 - ⌘ Music: It’s Role and Importance – ISBN: 0078297567
- P. Approval of 2nd reading for Policies 4111 through 4531
- Q. Approval of Revised High School Course Fees
- R. Approval to Accept 2016-2017 Propane Bid from Synergy at \$0.99/gal and reject the 2016-2017 Diesel and Gasoline Bids.
- S. Donations
 - a. HHS: \$500 from Mr. and Mrs. Scott Colosi to HHS Youth Soccer
- T. Personnel
 - a. Resignations
 1. Steve Tackett, SCPS, FT Operations Laborer, effective August 12, 2016.
 2. Heather Reed, SCES, PT Instr. Asst., effective August 8, 2016.
 3. Carol McCoy, SCPS, PT Instr. Asst., effective August 19, 2016.
 4. Beth Bramble, SCES, PT Instr. Asst., effective August 4, 2016.
 5. Marijane Everage, SCES PT Instr. Asst., effective July 26, 2016.
 - b. Terminations
 1. None as of July 14, 2016
 - c. Leaves/Retirements
 1. Dennis Watson, HES, 4th Grade Teacher, retirement effective September 30, 2016.
 2. Jenni Walters, SCMS, Teacher, maternity leave, effective September 23, 2016 to November 7, 2016.
 - d. Appointments
 - Certified
 1. Mike Day, Position#1449 SCHS, Temporary Homebound Teaching, effective July 25, 2016. (Required Position)

2. Dawn Hall, Position#1450 SCPS, Temporary Homebound Teaching, effective August 15, 2016. (Required Position)

Classified

1. Jacklyn Kahafer, PT Position #900, SCMS ELL. Asst, effective August 1, 2016, \$10.33/hr. (Resignation Position)
 2. Courtney Cummings, PT Position #1017, HES Spec. Ed. Asst, effective August 1, 2016, \$10.33/hr. (New Position)
 3. Chandler Scott, FT Position #1032, Transfer from Part-Time HES Spec. Ed. Instr. Asst. to HES Full Time Spec. Ed. Inten. Inter. Asst, effective August 15, 2016, \$12.50/hr. (New Position)
 4. Stephanie Cooley, PT Position #900, HES Inst. Asst, effective August 15, 2016, \$10.33/hr. (New Position)
 5. Kelly Krausen, PT Position #900, HES Inst. Asst, effective August 15, 2016, \$10.33/hr. (New Position)
 6. Morgan Perry, PT Position #900, HES Inst. Asst, effective August 15, 2016, \$10.33/hr. (New Position)
 7. Linda Duvall, FT Position #1022/1023, H-ville Route 401/320 Bus Driver, effective August 15, 2016. \$14.89/hr. (Replacement)
 8. Donna Stahl, FT Position #1016, WCEC, Operations Laborer, effective August 15, 2016. \$12.03/hr. (Replacement Position)
 9. Amber McFarland, FT Position #1019, SCMS, Inten. Inter. Asst., effective August 1, 2016. \$12.50/hr. (New Position)
 10. Hattie Peyron, PT Position #1021, SCPS, Pre-School Asst., effective August 8, 2016. \$10.33/hr. (Replacement Position).
 11. Stacy Mullins, PT Position #1025, BES, Spec. Ed. Instr. Asst., effective August 3, 2016. \$10.33/hr. (Replacement Position).
 12. Tom Campbell, PT Posting #1027, SC Route 338, effective August 15, 2016.
 13. Alexis Byrd, PT Position #900, SCES, Instr. Asst., effective August 15, 2016. \$10.33/hr. (Replacement Position)
 14. Manuela McIntosh, FT Position #1020, SCES Operations Laborer, effective August 8, 2016. \$12.03/hr. (Transfer)
 15. Nancy Meriwether, PT Position #900, SCES Instr. Asst., effective August 15, 2016. \$10.33/hr. (Replacement Position)
 16. Sara Whobrey-Fernandez, PT Position #1024, SCHS Cook, effective August 15, 2016. \$9.98/hr. (New Position)
 17. Angela Baker, PT Position #1024, SCHS Cook, effective August 15, 2016. \$9.98/hr. (New Position)
 18. Jason Mullins, FT Position #1030, SC Bus Route 336, effective August 15, 2016. \$14.41/hr. (Replacement Position)
 19. Jason Mullins, FT Position #1016, SCES/SCMS Operations Laborer, effective August 15, 2016. \$13.23/hr. (Replacement Position)
 20. Darby Reed, PT Position #1026, BES Instr. Asst., effective August 15, 2016. \$10.33/hr. (Replacement Position)
 21. Travis Lovins, PT Position #900, HES Instr. Asst., effective August 15, 2016. \$10.33/hr. (New Position)
- e. ECA – Please refer to the ECA District Spreadsheet. New recommendations are in red ink.
- f. Substitutes
1. Teacher –
 2. Instructional Assistant – Jerry Doyle, Jeffery Frye, Jim Barber, Denise Bowen, Marvena Missi, Zandra Basham,
 3. Cafeteria – Carol McFarland, Marvena Missi,

- 4. Operations and Transportation – Jerry Doyle, Jeffery Frye, Clifford Owens, Jim Barber, Denise Bowen

U. Other

VIII. DISCUSSION/ACTION ITEMS

IX. COMMUNITY INPUT: There was no community input.

X. ADJOURNMENT

Mr. Joe Basham moved and Mr. Brian Guernsey seconded a motion to adjourn the meeting. The motion was approved with a unanimous 5-0 vote and meeting was adjourned at 9:08 p.m.

Secretary

Attest:

President

Member

Vice-President

Member