

**Regular Board Meeting Minutes  
West Clark Community Schools  
Held at West Clark Administration Building  
601 Renz Avenue Sellersburg, IN 47172  
Thursday, July 14, 2016**

- I. A duly advertised executive and regular board meeting of the Board of School Trustees was called to order by Vice-President Joe Basham at 7:53 p.m.
- II. Board Vice-President Joe Basham led the Pledge of Allegiance and Board Secretary Doug Coffman gave the Invocation.
- III. The roll was called with the following Board Members in attendance: Vice-President Joe Basham, Secretary Doug Coffman, Members Rick Graf, and Member Brian Guernsey. Also in attendance were Superintendent Chad Schenck, Assistant Superintendent John Reed, Assistant to the Superintendent Thomas Brillhart and School Attorney Mike Gillenwater.

The audience consisted of:

Sarah Craft, Jonathan Lankford, Lisa Nale, John Peay, Sandy Myers, Chris Kane, Al Eckert, Mike Crabtree.

- IV. Superintendent Schenck spoke about the emergency additions to the agenda.

Mr. Doug Coffman moved and Mr. Brian Guernsey seconded a motion to approve the agenda with the emergency additions presented. The motion was approved with a unanimous 4-0 vote.

Mr. Mac Dyer spoke to the board regarding the \$11M in cash balance. All funds are in the black, however, the district's transportation fund continues to take a hit as circuit breaker impacts continue to affect our debt neutralization.

Dr. John Reed informed the board on many aspects of summer happenings across the district. He gave the board information on our ELL summer camp and thanked all who helped with the program including all parents and family members of our ELL student population. Summer school results were also successful and realized 106 credits of which 74 were earned online. Our IREAD remediation summer school also saw 99% of the 32 third grade participants pass. The IREAD program culminated after testing with a Falls of the Ohio field trip.

Dr. Reed further explained:

- a. 1st reading for Policies 4111 through 4531 and handout of policies 3111 through 3531 on professional staff. Doug Coffman questioned policy number 4437 regarding military service and policy number 4231 relating to free speech vs. protected speech of employees. Mr. Gillenwater offered advice that the board should not place language in policy rather decide on a case by case basis should an issue arise.
- b. 2nd reading for Student Policies 5111 through 5464.
- c. Explanation of book fee determination. Much praise was given to the principals and treasures across the district for working hard to move fees structures into Infinite Campus correctly.

Mr. Tom Brillhart gave the board an update on all of the upcoming work to be completed before the start of the school year.

Mr. Schenck presented the board with several Reminders of Upcoming Events which included the following:

- a. Tuesday, July 12, 2016: APP LAUNCH!
- b. Monday, July 18<sup>th</sup>-Friday, July 22<sup>nd</sup>: School Registration Dates
- c. Monday, July 25<sup>th</sup>, 2016 at 7:30 a.m.: Back to School Professional Development Day with all certified teachers and administrators at SCHS's Auditorium
- d. Tuesday, July 26<sup>th</sup>, 2016: BACK TO SCHOOL FOR ALL STUDENTS
- e. Thursday, July 28<sup>th</sup>, 2016 at 6:30 p.m.: Special Work Session Board Meeting and 1028- Preliminary Determination Hearing at Silver Creek High School Auditorium

Mr. Doug Coffman moved and Mr. Rick Graf seconded a motion to approve the following Consent Agenda. The motion passed with a unanimous 4-0 vote.

- A. Approval: Minutes of the June 9<sup>th</sup>, 2016 Executive and Regular Board Meeting and June 16<sup>th</sup> and June 22<sup>nd</sup>, 2016, Executive and Special Work Session Board Meetings.
- B. Approval of Claims Docket for July 14, 2016: \$3,937,355.00
  - a. Approval of Expenditures greater than \$10,000.
  - b. Assured Partners NL; Packaged Insurance: \$115,168.88
  - c. Boice; Smartnet Renewal: \$51,232.83
  - d. Falls City Electric Supply; Borden/SCHS Gym Lights: \$31,950.00

- e. Houghton Mifflin Harcourt; Iread/Reading Counts Support Renewal: \$16,520.00
  - f. M&M Office Products; Copier Overages: \$14,554.59
  - g. Martin Flooring; Gym Floor Coating: \$20,560.00
- C. Approval for Payments Between Docket
- a. Clemen Perez-Lloyd, Jon Sifers, Kim Lamaster, Sandy Myers, Lisa Gardner, Chris Kane: Title I Conference Paid by Title I FY16 Grant for Travel Expenses
  - b. Petty Cash for Cafeterias: Permission to pay between docket for start of school year
  - c. Porter Paint; Parking Lot Paint: \$276.54
  - d. Fink Forms; 2017 Budget Forms Update: \$1,700.00
  - e. Data Network Technology; Network Cabling: \$5,515.29
  - f. Communities in Schools; Summer Instructional Fee: Paid by Title I: \$4,000.00
  - g. Purdue University; PLTW-Intro to Computer Science: \$1,300.00
- ~~D.~~ Approval of 2016-27 elementary and secondary course fees.
- E. Approval of Adult School Breakfast Prices for 2016-2017 SY
- F. Approval of Ala Carte School Lunch Prices for 2016-2017 SY
- G. Approval of the following: Release of Payroll, Utilities, Diesel, Gasoline, Liquefied Petroleum Gas, Lease Rentals, Bond Bank Payments, Software Renewals, Copy Paper, Early Pay Discounts, Trash Service, Contract Drivers, Radio Air Time, Superior Print, Homeland Security, Bureau of Motor Vehicles, HVAC Service, Bus Purchases, Merchant Services, Scholarships, Retirement Rocking Chairs, GFS Food Services, Southwest Foodservice Excellence, Special Ed Co-op and Prosser.
- H. Approval to Declare an Emergency of HVAC Unit Need at Borden Campus
- I. Approval of Alpha Mechanical Service, Inc. proposals for HVAC units at Borden High School and Silver Creek
- J. Approval of Mentor Stipends of \$600 each for the following:
- a. Laura Evans for mentoring Ben Ahlbrand
  - b. John Bradley for mentoring Ashley May
  - c. Amanda Barnett for mentoring Ashley Parker
  - d. Jennifer Schroeder for mentoring Sara Briscoe
- K. Approval of Free and Reduced Lunch Price Policy Statements for Lunch and Breakfast
- L. Approval of Child Nutrition Program for 2016-2017 SY
- M. Approval of SCHS Math Course #2514: Bridge Math
- N. Donations
- a. BHS: \$700 from GKN Metals to BHS Track
  - b. BHS: \$300 from Tony Torres Landscaping to BHS Softball
  - c. BHS: \$200 from Myra Powell to BHS Softball
  - d. BHS: \$200 from Usher Transportation to BHS Choir
  - e. BHS: \$100 from Phillip Seng to BHS Softball
  - f. SCMS: \$808.92 from American Fidelity Insurance to SCMS Band
  - g. Silver Creek: \$500.00 from Joe and Beverly Basham to Silver Creek Cross Country Program
- O. Personnel
- a. Resignations
    1. Casey Lilly, SCPS 1<sup>st</sup> Grade Teacher, effective immediately.
    2. Darren Stroud, BES Specialized Instr. Aide, effective July 1, 2016.
    3. Ethan Little, BHS Operations Laborer, effective July 26, 2016.
    4. Cindy Givens, BES Instr. Aide, effective July 12, 2016.
    5. Teresa Guernsey, Henryville Campus RN, effective immediately.
    6. Kim Ruell, SCPS, Café, effective immediately.
    7. Brandi Ingram, HHS, Jr. High Cheer Coach, effective immediately.
    8. Eric Reichelt, SCMS, Art Teacher, effective immediately.
    9. Heather Smith, Silver Creek SLP, effective immediately.

## b. Terminations

1. None as of July 14, 2016

## c. Leaves/Retirements

1. Shallon Pait, Maternity Leave, SCMS LA Teacher, effective August 1, 2016 to August 26, 2016.
2. Sarah Jetter, Maternity Leave, BES 5<sup>th</sup> Grade Teacher, effective July 25, 2016 to August 26, 2016.

## d. Appointments

## Certified

1. Jenna Burdin, Position#1444 SCES, Transfer from 2<sup>nd</sup> to 5<sup>th</sup> Grade Teacher, effective July 25, 2016. (Transfer Position)
2. Amy Kane, Position #1444, SCPS 1<sup>st</sup> Grade Teacher, effective July 25, 2016; \$ MS Year 9 (Resignation Replacement Position)
3. Jennifer Lynch, Position#1433, HES Temporary Teacher, effective July 25, 2016; (Maternity Leave Temp. Replacement)
4. Jenna Tatman, Position#1426, SCES 2<sup>nd</sup> Grade Teacher, effective July 25, 2016; \$ BS Year 4 (New Position)
5. Joe Campbell, Position#1435, SCMS Geography/PE Teacher, effective July 1, 2016; \$ MS Year 3 (Retirement Replacement)
6. Gina McGowan, Position#1427, BHS Special Ed. Teacher, effective July 1, 2016; \$BS Year 1 (Transfer Replacement)
7. Vanessa Sanchez, Position#1439, Part-Time HHS Spanish Teacher, effective July 25, 2016. \$ BS Year 8 (Transfer Replacement)
8. Rebecca Egger, Position#1438, HHS English Teacher, effective July 25, 2016. \$ BS Year 1 (Transfer Replacement).
9. Dave Chanley, Position #1437, Temporary P.E. Teacher, effective July 25, 2016. \$ MS Year 17 (Maternity Replacement).
10. Trisha Brown, Position#1440, Art Teacher, SCMS, effective July 25, 2016. \$ MS Year 11 (Resignation Replacement)
11. Karen Albert, Position#1441, Homebound Teacher, HHS, effective July 25, 2016. (5hrs per week).
12. Thomas Brillhart, Transfer title from Asst. to the Supt. for Operations and Transportation to Asst. Supt. Director of Support Services, effective July 18, 2016. \$92,500/year.

## Classified

1. Lisa Merkel, Position#993, BHS Instr. Asst, effective July 25, 2016, \$10.69/hr. (Resignation Replacement)
2. Ethan Little, Position#992, BHS Instr. Asst, effective July 25, 2016, \$12.03/hr. (Resignation Replacement)
3. Kristen Weitzel, Position#971, Summer Temp Operations Laborer, effective May 27, 2016, \$12.03/hr.
4. Penny Conlen, Position#986, Transfer Bus Driver Silver Creek Route 308 to Route 306, effective July 25, 2016. \$22.05/hr (Retirement Replacement)
5. Charlie Heishman, Position#986, Bus Driver Route 308, effective July 25, 2016. \$14.89/hr (Transfer Replacement)
6. Paula Dreyer, Position#1009, Bus Driver Silver Creek Campus, effective July 25, 2016. \$22.05/hr. (New Position)
7. Ashley Davis, Position#998, Part-Time Henryville Café, effective July 14, 2016. \$9.49/hr, (Resignation Replacement)
8. Sarah Olin, Position#989, Full-Time Full-Time Henryville Café Asst. Manager, effective July 14, 2016. \$11.00/hr. (Resignation Replacement)

- 9. Elizabeth Rafferty, Position#990, Full-Time Full-Time Henryville Café, effective July 14, 2016. \$9.98/hr. (Resignation Replacement)
- 10. Barbara Lothery, Position#, Full-Time Full-Time Silver Creek Café, effective July 14, 2016. \$13.88/hr. (Retirement Replacement)
- 11. Graciela Esparzafor, Position #983, Full-Time ELL instructional SCHS, effective July 26, 2016; \$10.33/hr (Resignation Replacement)
- 12. Amy Kockert Position#995, Full-Time School Secretary, effective July 18, 2016. \$13.12/hr. (Resignation Replacement)
- 13. Laura Eger, Posting #987, Full-Time Special Needs Assistant SCHS, effective July 25, 2016, \$10.33/hr (Resignation Replacement) 988,
- 14. Candace Hoffman, Posting #988, Full-Time Special Needs Assistant SCHS, effective July 25, 2016, \$10.33/hr (Resignation Replacement)
- 15. Judy Daniel, Posting #989, Full-Time Special Needs Assistant SCHS, effective July 25, 2016, \$10.33/hr (New Position)

e. ECA – Please refer to the ECA District Spreadsheet. New recommendations are in red ink.

f. Substitutes

- 1. Teacher – Brooke Folden
- 2. Instructional Assistant – Serra Krajnak, Charmayne Carver, Brooke Folden, Sarah Houchen
- 3. Cafeteria – Serra Krajnak, Sarah Houchen
- 4. Operations and Transportation – Serra Krajnak, Sarah Houchen, Kari Schweinhart

P. Other

VIII. DISCUSSION/ACTION ITEMS

There was no further discussion by the board.

VIII. COMMUNITY INPUT: There was no community input.

X. ADJOURNMENT

and Mr. Doug Coffman moved and Mr. Brian Guernsey seconded a motion to adjourn the meeting. The motion was approved with a unanimous 4-0 vote and meeting was adjourned at 8:53 p.m.

Attest:

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President

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Vice-President

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Secretary

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Member

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Member