

**Regular Board Meeting Minutes  
West Clark Community Schools  
Held at West Clark Administration Building  
601 Renz Avenue Sellersburg, IN 47172  
Thursday, June 9, 2016**

- I. A duly advertised executive and regular board meeting of the Board of School Trustees was called to order by President Brian Hurst at 7:54 p.m.
- II. Board President Brian Hurst led the Pledge of Allegiance and Board Secretary Doug Coffman gave the Invocation.
- III. The roll was called with the following Board Members in attendance: President Brian Hurst, Vice-President Joe Basham, Secretary Doug Coffman, Members Rick Graf, and Member Brian Guernsey. Also in attendance were Superintendent Chad Schenck, Assistant Superintendent John Reed, Assistant to the Superintendent Thomas Brillhart and School Attorney Mike Gillenwater.

The audience consisted of:

Jerry Rolfson, Diamante Melo, Susan Westfall, Tony Hall, Kirsten Clark, Mary Hughley, Lorenna Sutherlin, Lori Rice, Alexis Schmidt, Ruth Leitner, Grant Steckbeck, Lisa Hawkins, Caleb Hawkins, Al Eckert, Mike Crabtree, Amy Compton, Mark Rieger, Eden Gilbert, Eric Clemons, Graham Cupto, Zack Schultz, Giovanni Sutherlin, Zoe Greenwald, Bailey Lomax, Paula Lomax, Joe Lomax, Desi Owens, Troy Albert, John McKisick, Phillip Young, Seth Young, Oliva Young, Kim Young, Aliyah Moerer, Zoe Kaufer, Tyler Rice.

- IV. Superintendent Schenck spoke about the emergency additions to the agenda.

Mr. Joe Basham moved and Mr. Brian Guernsey seconded a motion to approve the agenda with the emergency additions presented. The motion was approved with a unanimous 5-0 vote.

VI: Reports:

Mr. Mac Dyer spoke to the board about all funds being in the black.

Dr. John Reed discussed NEOLA board policies related to series 4000 for a 1<sup>st</sup> Reading. Dr. Reed also discussed board policies 5500 through 5895 for a second reading. 5771 and 5722 policy was singled out for NAFCS vs. WCCS

Mr. Tom Brillhart spoke to the board about the new transportation compensation plan and a 30 day implementation plan. He also was pleased to announce that more bus subs are being trained this summer than ever before.

Superintendent Schenck spoke about a corporation student of the month who could not attend the April board meeting and exemplary district achievements.

- a. BES 4<sup>th</sup> Grader: Olivia Young
- B. Communications Report – Mr. Tony Hall
  - a. Corporation Website and School App Update
    - A. Launch date of school app
    - B. Branding ideas for School Corporation
- C. Recognitions of Exemplary District Achievements – Mr. Chad Schenck
  - a. Congratulations to SCHS's Theater Program on competing for International Thespian Festival National's competition in Lincoln, Nebraska with a performance of their show *Bonnie and Clyde: The Musical*. A sendoff showing will take place on Friday, June 17<sup>th</sup> at 7:30 p.m. at SCHS's auditorium. This is the second year that SCHS's theater program has advanced to the stage to represent not only Silver Creek High School and WCCS, but the State of Indiana as well. All board members are welcome and invited to attend.
  - b. Congratulations to HHS Coach Jenny Schroeder and the HHS Girls' Regional Champion Softball team: Record of 28-3!
  - c. Congratulations to Coach Brad Nifong and Senior Hannah White for being Sectional and Regional Champion in the Discus and Shot-Put: She competed at the State Track meet the past two years!
  - d. Congratulations to SCHS Coach Nathan Gibson and the SCHS Girls' Regional Champion Softball team: Record of 28-3!
  - e. Congratulations to BHS Coach Michelle Schindler and the BHS Girls' Semi-State Champion Softball team: Record of 20-2! Good Luck Girls!

Superintendent Schenck spoke about Reminder of Upcoming Events

D. Reminder of Upcoming Events – Mr. Chad Schenck

- a. June 11<sup>th</sup>, 2016 (Saturday) at 10:30 a.m.: BHS Girls' Softball State Championship Game at Ben Davis High School in Indianapolis, IN.

- b. June 16<sup>th</sup>, 2016 (Thursday) at 5:30 p.m.: Special Work Session Board Meeting
- c. June 17<sup>th</sup>, 2016 (Friday) at 7:30 p.m.: SCHS Theater's *Bonnie and Clyde: The Musical*
- d. June 20<sup>th</sup>, 2016 (Mon.) at 6:30 p.m.: 2016 Facility and Feasibility Study Community Input Session at Henryville High School Group Presentation Room.
- e. June 21<sup>st</sup>, 2016 (Tues.) at 6:30 p.m.: 2016 Facility and Feasibility Study Community Input Session at Borden High School Group Presentation Room.
- f. June 23<sup>rd</sup>, 2016 (Thursday) at 6:30 p.m.: 2016 Facility and Feasibility Study Community Input Session at Silver Creek High School Auditorium

Mr. Joe Basham moved and Mr. Doug Coffinan seconded a motion to approve the following Consent Agenda Items with item S: d: 11: Tom Brillhart, Transfer from Asst. to the Supt. for Operations and Transportation to Asst. to the Supt. for Operations and College and Career Readiness, effective July 1, 2016; \$90,000 annual salary removed and item I: F: Approval of Satellite School Lunch Agreement for 2016-2017 pulled out and voted on separately by the board. The motion was approved with a unanimous 5-0 vote. Mr. Joe Basham moved and Mr. Rick Graf seconded a motion for Consent Agenda Item F: Approval of Satellite School Lunch Agreement for 2016-2017. The motion was approved with a 3-2 vote. Mr. Brian Hurst and Mr. Brian Guernsey voted against the motion.

I. CONSENT AGENDA \_\_\_\_\_ M \_\_\_\_\_ S \_\_\_\_\_ V

- A. Approval: Minutes of the May 12<sup>th</sup>, 2016 Executive and Regular Board Meeting and May 26<sup>th</sup>, Executive and Special Work Session Board Meeting.
- B. Approval of Claims Docket for June 9, 2016
- C. Expenditures greater than \$10,000:
  - a. Martin Flooring Co. Refinish and Stripe 2/3 Borden Gym Floors: \$21,044.00
  - b. Riverside Publishing; CogAT Online Testing Funded by High Ability Grant: \$10,250.00
  - c. Apex Learning; Apex Software Renewal: \$22,825.00
  - d. Dell; Extended Warranty on 14 Servers: \$16,627.18
  - e. Infinite Campus; Yr2 Software Renewal: \$83,698.10
  - f. M&M Office Products; Copier Overages: \$14,116.60
- D. Approval for Payments Between Docket
  - a. Ed Kute Electrical Supplies; Maintenance Supplies Discount Offered for Early Payment: \$301.76
  - b. C. Rosio, LLC; Athletic Field Maintenance: \$2,150.00
  - c. Grangier Glass; BES Office Door Glass Replacement: \$580.00
- E. Approval of Copier Maintenance Agreement
- F. Approval of Satellite School Lunch Agreement for 2016-2017: APPROVED BY A 3-2 VOTE.
- G. Resolution to Adopt Internal Controls
- H. Permission to advertise Propane and Fuel
- I. Approval of Contract for Gym Floor Coating Application
- J. Approval of Agreement for Parcel Circuit Breaker Tax Impact Study with Policy Analytics
- K. Approval of SCES Student & Teacher Handbook for 2016-2017 School Year.
- L. Approval of SCPS Student & Teacher Handbook & Emergency Procedures for 2016-2017 School Year.
- M. Approval of SCMS Student Handbook for 2016-2017 School Year. (no changes)
- N. Approval of SCMS Binder Fee of \$15.00.
- O. Approval of BES Student Handbook for 2016-2017 School Year.
- P. Approval of 3 (Yr.) Lease Agreement for property located at 427 N. Indiana Avenue, Sellersburg, IN
- Q. Approval of IEP Therapy Contract for Speech Services with Ms. Jennifer Fitzwater and Ms. Carly Bryant
- R. Donations
  - a. BHS: \$200 from Target to BHS General Fund
  - b. BHS: \$84.97 from Target to BHS General Fund
  - c. BHS: \$110 from Meijer to BHS General Fund
  - d. BHS: \$109.99 from Meijer to BHS General Fund
  - e. BHS: \$40 from J. Allen Formal Wear to BHS General Fund

- f. BHS: \$1000 from Richard Schleicher to BHS Student Activities Fund
- g. HHS: \$1000 from David Badger to HHS Baseball program.
- h. SCPS: \$250 from Dreyer Carpentry to the at-risk fund
- i. HES: \$100 from Marianna Dietrich to Needy Student fund
- j. HES: \$140 from Mt. Lebanon Presbyterian Church to Needy Student Fund

S. Personnel

a. Resignations

- 1. Robert Briscoe, SCHS Varsity Boys & Girls Tennis Coach, effective immediately.
- 2. John Bradley, HHS Senior Class Sponsor, effective end of the 2015-2016 SY.
- 3. Leann Lindley, HES Title 1 Instr. Asst., effective end of the 2015-2016 SY.

b. Terminations

- 1. None as of June 9, 2016

c. Leaves/Retirements

- 1. None as of June 9, 2016

d. Appointments

Certified

- 1. Michael Sumner, Summer School Instructional Asst., effective June 6, 2016.
- 2. Kelsey Bigelow, Position#1413, HHS Special Needs Teacher, effective July 25, 2016; \$BS Year 1 (Resignation Replacement)
- 3. Tayla Shoultz, Position#1428, District MO/Intensive Teacher at Childsplace North, effective July 25, 2016; \$BS Year 6. (New Position)
- 4. Michael Sumner, Position#1425, HES Homebound ESY Teacher, effective June 6, 2016; \$MS+30 Year 13. (Hourly rate per IEP hours of ESY)
- 5. Julie Posante, Position#1421, Transfer within from Business/LA to LA, effective July 25, 2016; \$MS+30 (Resignation Replacement)
- 6. Erin Braune, Position#1422, Transfer to SCHS from HHS, English Teacher, effective July 25, 2016; \$MS Year 8 (Resignation Replacement)
- 7. Juliana Rice, Position#1423, SCHS Social Studies Teacher, effective July 25, 2016, \$BS Year 0 (Retirement Replacement)
- 8. Vicki Stoffregen, Position#1419, Transfer within, effective July 1, 2016; \$ MS+30 Year 16 (Retirement Replacement)
- 9. Janie Hewitt, Position#1418 Transfer within, effective July 1, 2016; \$ MS Year 8 (Retirement Replacement)
- 10. **Amanda Carmichael, Positions #1416 & #1417, BHS Math Teacher and Varsity Girls' Basketball Coach, effective July 25, 2016; \$MS+30 Year 8 (Retirement Replacement)**
- 11. **Tom Brillhart, Transfer from Asst. to the Supt. for Operations and Transportation to Asst. to the Supt. for Operations and College and Career Readiness, effective July 1, 2016; \$90,000 annual salary: REMOVED FROM THE CONSENT AGENDA**

Classified

- 1. Stacy Mullins, Position#971, Summer Temp Operations Laborer, effective May 27, 2016, \$12.03/hr.
- 2. John McKissick, Postion#979, HHS Operations, effective June 13, 2016, \$12.03/hr. (Resignation Replacement)
- 3. Nannie Gibson, Postion#985, SCES Operations, effective June 20, 2016, \$12.03/hr. (Resignation Replacement)
- 4. Manuela McIntosh, Postion#982, SCES Operations, effective June 20, 2016, \$12.03/hr. (Resignation Replacement)
- 5. Susan Growe, Position#978, HES Special Needs Instr. Asst, effective July 25, 2016, \$11.76/hr. (Resignation Replacement)

- 6. Bethany Spear, Position#978, HES Special Needs Instr. Asst, effective July 25, 2016, \$10.33/hr. (Resignation Replacement)
- 7. Sandra Kirkland, Position#971, Summer Temp Operations Laborer, effective May 27, 2016, \$12.03/hr.
- 8. Graciela Esparza, Position#983, SCHS ESL Instr. Asst., effective July 25, 2016, \$10.33/hr.
- e. ECA – Please refer to the ECA District Spreadsheet. New recommendations are in red ink.
- f. Substitutes
  - 1. Teacher – None as of June 9, 2016
  - 2. Instructional Assistant – None as of June 9, 2016
  - 3. Cafeteria – None as of June 9, 2016
  - 4. Operations and Transportation – None as of June 9, 2016

T. Other

VIII. DISCUSSION/ACTION ITEMS

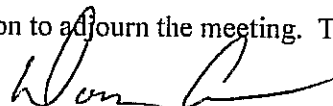
Mr. Jerry Rolfson, gave a presentation of WCCS Feasibility and Facility Study to the board and answered numerous questions posed by various board members. Many areas of the study were presented with individual scope of work needed presented to the board including physical needs and educational adequacy were discussed openly at the meeting. Questions included:

- Doug Coffman: At BES are restrooms not considered? Answer: They are considered in the overall scope of work to be included in the pricing options provided to the board.
- Brian Hurst: Do all bathrooms need upgraded? Answer: No, only those that must have ADA access would be upgraded such as gymnasium areas with high sinks and narrow entry ways.
- Doug Coffman: Are upgraded bathrooms selective? Answer: Yes, only common areas.
- Doug Coffman: Regarding SCHS, 18 recommendations and SCMS has 7 recommendations: Why are roof leaks not an immediate need? Answer: They are moved into immediate needs with infrastructure emphasis totaling \$12M. 5 year needs total nearly \$28M.
- Joe Basham: Does H-ville have all new roofs? Answer: Troy Albert stated that no all were replaced. Areas of LA/Math/Science were untouched.
- Brian Guernsey: Can we have more breakdown of costs for sq.ft. roof repairs? Answer: Yes, with warranty clarification in a future document provided to the board.
- Doug Coffman: If you repair vs. new, how does the warranty work? Answer: New would be under warranty and we would diagram the out of warranty.
- Chad Schenck: Please talk about the HVAC? Answer: It makes sense to do AC units in most gymnasiums since air quality guidelines will need to be brought up to code.
- Doug Coffman: How will athletics be addressed? Mr. Schenck spoke about our focus groups and the need to cautiously spend dollars on ECA/Co-Curricular, but that money should be earmarked for these upgrades.
- Chad Schenck: In summary, we would like for PS to drill down our data and place immediate needs in a cleaner document...can you do this? Answer: Absolutely.
- Brian Guernsey: I would also like to see roofs placed in immediate needs and pod pricing options for secure entryways at all sites.

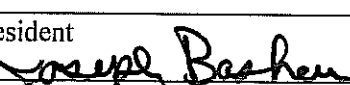
VIII. COMMUNITY INPUT: There was no community input.

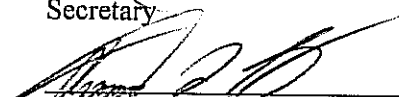
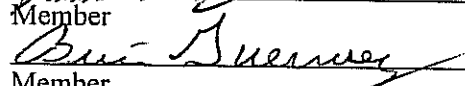
X. ADJOURNMENT

Mr. Rick Graf moved and Mr. Joe Basham seconded a motion to adjourn the meeting. The motion was approved with a unanimous 5-0 vote and meeting was adjourned at 9:20 p.m.

  
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 Secretary

Attest:

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 President  
  
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 Vice-President

  
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 Member  
  
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 Member