

**Special Work Session Board Meeting Minutes
West Clark Community Schools
Held at West Clark Administration Building
601 Renz Avenue
Sellersburg, IN 47172
Thursday, February 25, 2016**

- I. A duly advertised executive and special work session board meeting of the Board of School Trustees was called to order by President Brian Hurst at 7:57 p.m.
- II. Board President Brian Hurst led the Pledge of Allegiance and Board Secretary Doug Coffman gave the Invocation.
- III. The roll was called with the following Board Members in attendance: President Brian Hurst, Vice-President Joe Basham, Secretary Doug Coffman (Absent), Members Rick Graf, and Member Brian Guernsey. Also in attendance were Superintendent Chad Schenck, Associate Superintendent R. Mac Dyer, Assistant Superintendent John Reed, Assistant to the Superintendent Thomas Brillhart and School Attorney Mike Gillenwater.
- IV. Superintendent Schenck spoke about the emergency additions to the agenda.

The audience consisted of:

Jeff Janes, Dave Hellman, Paul Hankins, Sara Craft, Leah Timmons, Aaron Boggs, Valerie Anderson, Laura Garrett, Tony Garrett, Amy Compton, Mathew Horton, Chris Kane, Michelle Law, Amanda Chevalier, Steven Johnston, Todd Antz, Ashley Balmer-Dones, Michelle Shepherd

V.

Mr. Joe Basham moved and Mr. Rick Graf seconded a motion to approve the agenda with the emergency additions presented. The motion was approved with a unanimous 4-0 vote.

VI:

Mr. Tom Brillhart delivered a discussion on Duke Energy's PowerShare Program with Duke Energy Representative, Jeff Janes, fielding questions from the board regarding time of day, how many days are required to participate, and logistics. Mr. Basham asked if the program would help or hurt our Alpha agreement. Mr. Dave Hellman answered that he was only worried about the comfort levels that teachers and students may experience during planned reductions. Mr. Hurst asked Mr. Brillhart to discuss how he would manage this? Mr. Brillhart answered that it would be a complete game plan rehearsed in advance. Superintendent Schenck spoke about Reminder of Upcoming Events

1. March 10th, 2016 (Thurs.): Regular Board Meeting at Admin. Bldg.
2. March 21st and March 22nd, 2016 (Mon. & Tues.): Snow Make-Up Days
3. March 23rd – April 1, 2016 (Wed. to following Friday): Spring Break (No School in Session)
4. April 7th, 2016 (Thurs.): Regular Board Meeting at Henryville High School.

VII:

Mr. Joe Basham moved and Mr. Brian Guernsey seconded a motion to approve the following Consent Agenda Items. The motion was approved with a unanimous 4-0 vote

- A. Approval to advertise Food Service Management Request for Proposal
- B. Approval of Superintendent of Schools Evaluation Process and Implementation
- C. Approval of Elementary and Secondary Math Textbook Adoption
- D. Approval of Underground Fuel Tank Insurance
- E. Donations
- F. Approval of 2nd Reading of Board Policy – Property
- G. Review of Board Policy – Students
- H. Personnel
 - a. Resignations
 - a. Chelsey Stone, SCPS, Instr. Asst. Effective February 18, 2016
 - b. Terminations –
 - a. Stacy Sigler, SCHS Full-Time Nurse's Asst., effective February 16, 2016
 - c. Leaves

- a. Hannah Horton, HES Instr. Asst, Maternity Leave, effective April 15, 2016 through end of 2015-2016 school year.
- b. Casey Lilly, SCPS Teacher, Maternity Leave, effective March 22, 2016 through May 27, 2016.

d. Appointments

Certified

- 1. Carrie Elliot, Position #1389, HES, Homebound Teacher, effective February 22, 2016, \$11.76/hr.

Classified

- 1. Patricia Barlow, SCES Caf , Transfer from Sub to Part-Time, effective February 15, 2016, \$9.98/hr.
- 2. Debra Hill, Position #940, SCPS, Transfer from Part-Time Caf  to Instr. Asst. effective February 29, 2016, \$10.89/hr.
- 3. Brittney Hibdon, SCHS, Full-Time Nurses Asst., effective February 22, 2016, \$10.33/hr.
- 4. Amber Gilby, Position #940, SCPS, Part-Time Instr. Asst, effective February 29, 2016, \$10.33/hr.
- 5. Rhonda Laswell, Position # 939, SCMS, Part-Time Caf , effective February 29, 2016, \$9.49/hr
- 6. Janice Heil, Position # 938, SCMS, Full-Time Caf , effective February 29, 2016, \$9.98/hr
- 7. Jaclyn Gerth, Position #942, HHS, Part-Time Spec. Ed. Instr. Asst., effective February 17, 2016, \$10.33/hr.
- 8. Denise Kayrouz, Position #945, SC Campus, Full-Time Bus Aide, effective February 22, 2016, \$11.76/hr.
- 9. Chaney Jacobson, Position #948, SCMS, Part-Time Health. Asst, effective March 14, 2016, \$10.33/hr.
- 10. Kim Hix, Position #900, SCES, Part-Time Instr. Asst, effective February 29, 2016. \$10.33/hr

e. ECA

- a. Refer to ECA District Spreadsheet.

f. Substitutes

- a. Teacher – None as of February 25, 2016
- b. Instructional Assistant – None as of February 25, 2016
- c. Cafeteria – None as of February 25, 2016
- d. Operations – None as of February 25, 2016

I. Other

VIII. DISCUSSION/ACTION ITEMS

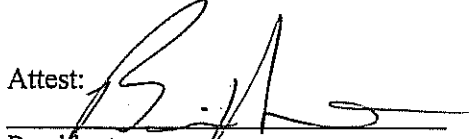
- a. Out-of-District Transfer Policy and Procedures
- b. In-District Campus Geographic Boundary Lines
- c. In-District Transfer Policy


IX. COMMUNITY INPUT: There was no community input.

X. ADJOURNMENT

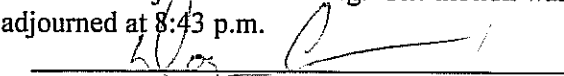
Mr. Joe Basham moved and Mr. Rick Graf seconded a motion to adjourn the meeting. The motion was approved with a unanimous 4-0 vote and meeting was adjourned at 8:43 p.m.

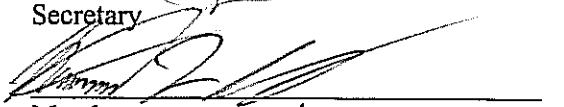
Attest:




 President


 Vice-President



 Secretary


 Member


 Member

Regular Board Meeting Minutes
West Clark Community Schools
Held at West Clark Administration Building
601 Renz Avenue
Sellersburg, IN 47172
Thursday, February 11, 2016

- I. A duly advertised executive and regular meeting of the Board of School Trustees was called to order by President Brian Hurst at 7:43 p.m.
- II. Board President Brian Hurst led the Pledge of Allegiance and Board Secretary Doug Coffman gave the Invocation.
- III. The roll was called with the following Board Members in attendance: President Brian Hurst, Vice-President Joe Basham, Secretary Doug Coffman, Members Rick Graf, and Member Brian Guernsey. Also in attendance were Superintendent Chad Schenck, Associate Superintendent R. Mac Dyer, Assistant Superintendent John Reed, Assistant to the Superintendent Thomas Brillhart and School Attorney Mike Gillenwater.
- IV. Superintendent Schenck spoke about the emergency additions to the agenda.

The audience consisted of:

Mike Crabtree, Glenn Riggs, Sharon Neal, Amy Whitlatch, Paul Hankins, Sara Craft, Leah Timmons, Tracy Ludwig, Sandy Myers, Chris Kane, Kim Milton, Walter Milton, Jeff Hurst, Gina Hurst, Robert Briscoe, Megan Hawkins, Melissa Taylor, Dee Kramer, Wendy Eckert, Wayne Rieger, Debbie Rieger, Nicole Povey, Sara Richmer, Lisa Nale, Matt Horton, Christy Nunn, Amy Compton, Patti Anderson, Joe Shewman, Laura Garrett, Joe Wagle, Victoria Horine, Kim LaMaster, Heather Edrington, Amanda Riggins, Adrienne Foster, Damon Lewis, Mazden Lewis, Jackson Lewis, Darbi Lewis, Janelle Lewis, Brent Densford, Kathy Grider, Katie Grider, Zach Densford, Lucas Densford, Hannah Densford, Lauren Brown, Katie Wright, Lacy Jackson, Valerie Anderson, Jan Jackson, Tim Neiw, Sam Niew, Troy Albert.

V.

Mr. Joe Basham moved and Mr. Doug Coffman seconded a motion to approve the agenda with the emergency additions presented. The motion was approved with a unanimous 5-0 vote.

VI:

Mr. Dyer spoke about the Cash/Fund Balances for the district. All funds are in very good shape with the transportation operating fund and school bus replacement fund being down due circuit breaker losses realized. The only fund in the red was Pension Bond until the next tax draw.

Mr. Dyer also discussed the February ADM Count: SY 14-15 enrollment was at 4675. Fall 2015 Enrollment was at 4708.

Dr. John Reed along with Mr. Al Eckert discussed WOW initiative involving the Schlechty Center and SCMS's 6th grade Teaming Plan for SY 16-17.

WCCS High School Principals discussed block vs. traditional scheduling and fielded questions from board members. Mr. Guernsey asked for clarification on how many days a student could be absent in comparing BHS, SCHS, and HHS. Currently, 7 periods can be missed, but this is misrepresented in block scheduling because one period counts for more time compared to a traditional schedule. Joe Basham asked whether or not the principals were happy with their schedules. The principals answered "Yes." When asked by Mr. Guernsey if HHS could go to a traditional schedule, Mr. Albert replied that the building could go either way.

Mr. Tom Brillhart delivered a discussion on district transportation and spring break projects that are upcoming and on the radar.

Superintendent Schenck gave Recognition of Borden Campus Corporation Students of the Month

- a. SCPS's 1st Grade Student: Darbi Lewis
- b. SCES's 5th Grade Student: Mehari Milton
- c. SCMS's 6th Grade Student: Lucas Densford
- d. SCHS's 12th Grade Student: Katie Grider

Superintendent Schenck spoke about Reminder of Upcoming Events

- a. February 12th, 2016 (Fri.): SCES's Night to Shine event: Prom for young ladies and gentlemen with special needs. Over 150 volunteers; 15 SCES employees.
- b. February 15th, 2016 (Mon.): SNOW MAKE-UP DAY: School is in Session

- c. February 16th, 2016 (Tue.): 6:00 p.m. at HHS's Group Presentation Room: West Clark Community Schools 2016 Expansion Project Community Kick-Off!
- d. February 17th, 2016 (Wed.): 6:00-7:00 p.m. at BHS's Group Presentation Room: West Clark Community Schools 2016 Expansion Project Community Kick-Off!
- e. February 19th, 2016 (Fri.): 6:00-7:00 p.m. at SCHS's Auditorium: West Clark Community Schools 2016 Expansion Project Community Kick-Off!
- f. February 25th, 2016 (Thurs.) at 6:30 p.m. at WCCS Administration Building: Special Work Session Board Meeting
- g. March 21st, 2016 (Mon.): SNOW MAKE-UP DAY: School is in Session

VII:

Mr. Doug Coffman moved and Mr. Joe Basham seconded a motion to approve the following Consent Agenda Items. The motion was approved with a unanimous 5-0 vote

- A. Minutes of the January 14th, 2016 Executive and Regular Board Meetings
- B. Claims
- C. Expenditures Over \$10,000.00
 - a. Electronic Strategies Server/SAN \$11,749.15
 - b. Clark Co Spec Ed Co-op Spring Installment \$260,706.32
 - c. M&M Office Products Copier Overages \$12,610.20
 - d. Neace Lukens Packaged Insurance \$32,883.00
 - e. Zoho Corp. Ad Manager and Desktop Central Renewal \$18,741.00
- D. Payment Between Docket
 - a. Louisville Science Center Pulse of Surgery for HHS To Be Paid By High Ability Grant \$209.52
 - b. Karen Davis Speech Pathologist Extra Hours and Current Time TBD
 - c. Board of Commissioners of Clark County Bulk Salt Purchase \$2,808.00
 - d. Ed Kute Electrical Supply Maintenance Supplies Discount for Early Payment \$2,025.38
 - e. John Jones GM City-Salem Purchase of 2 2016 Chevy Silverados \$5,600.00
 - f. Bureau of Motor Vehicles Bus Registration and Title \$73.00
 - g. Irving Materials Stone for Hville Tennis Courts Discount for Early Payment \$166.47
 - h. IUPUI Huff Scholarship Margaret Shields \$250.00
 - i. IUS Huff Scholarship Lauren Cunliffe \$250.00
- E. Approval of Interlocal Agreement between Commissioners of Clark County and West Clark Community Schools for Road Salt Procurement for the year 2016-2017
- F. Approval of bi-annual Memo of Understanding between the Clark County Health Dept. and West Clark Community Schools for facility and volunteer staffing emergency use.
- G. Approval of Surplus Math Textbooks: McGraw-Hill teacher sets from 2000 adoption (ISBN on file)
- H. Approval of Ashley Himmelhaver to receive MAC grant
- I. Approval of SCPS Early Literacy Grant
- J. Approval of additions of high school courses: 4186 Intermediate Chorus; 4188 Advance Chorus; 4528 DIG APPS RESP; 5258 BANK INVEST; 4803 Intro COMP SCI; 4570 PLTW COMP SCI AP; 4820 PLTW CIVIL ENG.
- K. Acceptance of preliminary agreement with Schlecty Center to use West Clark facilities
- L. Approval of Declaration of Computer Equipment Obsolete
- M. Permission to Advertise the Sale of Computer Equipment
- N. Permission to Transfer Funds for Girls' Basketball Account
- O. Permission to Purchase Uniforms for HHS Girls and Boys Varsity Track
- P. Permission to Approve Storage Tank Pollution Liability Insurance
- Q. Resolution Authorizing Issuance of West Clark 2000 School Building Corp. Bonds for the 2007 Series
- R. Approval of HHS 6th semester graduate. Graduating with Academic Honors and Core 40.
- S. Approval of SCHS 7th semester graduates. Graduating with Academic Honors and Core 40.
- T. Donations
- U. Personnel

- a. Resignations
 - a. Virginia Gamma, SCPS Part Time Instr. Asst., effective January 15, 2016.
 - b. Amy Nein, SCMS Full-Time Café, effective January 17, 2016.
 - c. Leslie Barefoot, HHS Full-Time Spec. Ed. Instr. Asst., effective February 5, 2016.
- b. Terminations
 - a. Cindy O'Lone, SCES Part Time Café, effective February 1, 2016.
- c. Leaves/Retirements
 - a. Sarah Jetter, BES 5th Grade Teacher, Maternity Leave effective May 9, 2016 through the end of the 2015-16 school year.
 - b. Ashleigh Cross, BES 5th Grade Teacher, Maternity Leave effective April 4, 2016 through the end of the 2015-16 school year.
 - c. Alice Sorg, Retirement Henryville Campus Café, effective at the end of the 2015-2016 school year.
 - d. Laura Evans, Retirement HHS Special Ed. Teacher, effective at the end of the 2015-2016 school year. Mrs. Evans devotion to the students of HHS personifies her 31 years as an educator at WCCS!
 - e. Phyllis Niece, Retirement HHS Guidance Counselor, effective at the end of the 2015-2016 school year. Mrs. Niece's contributions to Henryville High School over the past 5 years will be greatly missed!
 - f. LeNola Hunter, Retirement HHS French and Spanish Teacher, effective at the end of the 2015-2016 school year. Mrs. Hunter has diligently served WCCS for 40 years!
- d. Appointments
 - Certified
 - a. Melissa Taylor, Position #1386, SCHS Homebound Teacher, 3-5 hr/week, effective February 1, 2016.
 - b. Ed Barnes, Position #1380, SCHS Homebound Teacher, 3-5 hr/week, effective February 8, 2016.
 - c. Debbie Jackson, Position #1380, SCMS Homebound Teacher, 3-5 hr/week, effective February 15, 2016.
 - d. Cara Martin, Position #1381, SCMS Homebound Teacher, 3-5 hr/week, effective January 25, 2016.
 - e. Dennis Little, Position #1381, BHS Homebound Teacher, 3-5 hr/week, effective January 28, 2016.
 - f. Katherine Majot, Position #1388, SCMS Temporary Spec. Ed. Teacher, effective February 1, 2016
 - g. Dave Chanley, Position #1378, SCHS Temporary P.E. Teacher, effective February 22, 2016 through May 20, 2016
 - Classified
 - 1. Kristin Schneider, Transfer to Position #935, SCMS Intensive Spec. Ed. Instr. Asst, effective February 15th through March 3rd, 2016. Year 0: \$34,466/year = \$186.30/day Casey Dayvault, Position #931, BES Part-Time Instr. Asst., effective Jan. 18, 2016, \$10.33/hour
 - 2. Courtney Smith, Transfer from Part-Time to Full Time, Silver Creek Campus Bus Driver, effective February 15, 2016, \$14.41/hour
 - 3. Laura Sheffield, Transfer from 9 month to 12 month status, SCHS Administrative Secretary, effective February 15, 2016, no change in pay.
 - 4. Bobbi Rao, Position #934, SCMS Part-Time, Spec. Ed. Instr. Asst., effective February 23, 2016, \$10.33/hour

- 5. Mandi Martin, Position #900, SCMS Part-Time, Part-Time Instr. Asst., effective February 15, 2016, \$10.33/hour
- 6. Kimberly Doebler, Position #900, BES Part-Time Instr. Asst., effective February 4, 2016, \$10.33/hour
- 7. Tracy Hatter, Position #936, HHS Transfer from Part-Time Spec. Ed. Instr. Asst. to Spec. Ed., Full-Time Instr. Asst., effective February 5, 2016, \$10.33/hr.
- 8. Melissa Hostetler, Position #941 HES Full-Time Pre-School Instr. Asst., effective February 15, 2016, \$10.33/hr.
- 9. Sharon Hodges, Position #937, Full Time Bus Aide, effective February 15, 2016, \$12.07/hr.
- 10. Casey Dayvault,, Transfer BES Part-Time Instr. Asst. to Full-Time Instr. Asst., effective Feb. 15, 2016, \$10.33/hour
- e. ECA – Please refer to the ECA District Spreadsheet. New recommendations are in red ink.
- f. Substitutes
 - a. Teacher – Brenda Blankenbaker, Zakary Bills, Gabrielle Lavato, Michael Dries, William Clark
 - b. Instructional Assistant – Brenda Blankenbaker, Zakary Bills, Lucy Happel,
 - c. Cafeteria – Candace Willhite, Elizabeth Rafferty, Sharon Canary, Brenda Blankenbaker,
 - d. Operations and Transportation – Elizabeth Rafferty, Brenda Blankenbaker, Denise Kayrouz

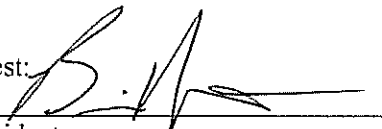
V. Other


VIII. DISCUSSION/ACTION ITEMS: There was no discussion / action items.

IX. COMMUNITY INPUT: There was no community input.

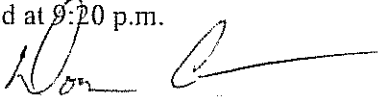
X. ADJOURNMENT

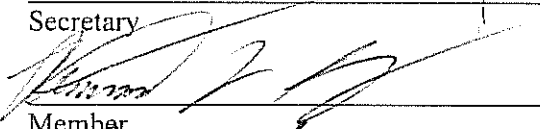
Mr. Joe Basham made a motion and Mr. Doug Coffman seconded to adjourn the meeting. The motion was approved with a unanimous 5-0 vote and meeting was adjourned at 9:20 p.m.

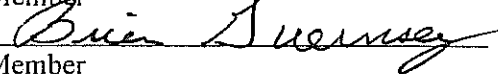
Attest: 

 President


 Vice-President



 Secretary


 Member


 Member