

**Regular Board Meeting Minutes
West Clark Community Schools
Held at WCCS Administration Board Room
601 Renz Avenue, Sellersburg, IN 47172
Thursday, December 8, 2016**

- I. A duly advertised executive and regular board meeting of the Board of School Trustees was called to order by President Brian Hurst at 6:59 p.m.
 - II. Board President Brian Hurst led the Pledge of Allegiance and Board Counsel Mike Gillenwater gave the Invocation.
 - III. The roll was called with the following Board Members in attendance: President Brian Hurst, Vice-President Joe Basham, Secretary Doug Coffman, Members Rick Graf, and Member Brian Guernsey. Also in attendance were Superintendent Chad Schenck, Assistant Superintendent John Reed, Assistant to the Superintendent Thomas Brillhart and School Attorney Mike Gillenwater.
- The audience consisted of:

West Clark Community Schools
Regular School Board Meeting
Thursday, December 8, 2016
Location: Administration Building Board Room or
SCHS GPR

SIGN IN SHEET	
PLEASE PRINT YOUR NAME	
Amy Whitlatch	Linda Kennard
Sharon Neal	KIM HALL
Sarah P. Craft	M. Julius
Dee Kramer	KEVIN HALL
Nathan Wolf	Crystal Gunther
Matthew Horton	Chris Gunther
Cooper Smith	Laura Garrett
Heather Spitz	Tony Garrett
Celia Quince	Michelle Shepherd
Carle Koppelman	Matt Rennie
Nicholas Bartoch	Auan Wilkerson
Shelly Bartoch	Chad Riven
Euzabeth Gonzalez	A. Iza Rivera
MARY HURPLEY	Gabriel Rivera
BESSIE HURLEY	Neil McQuinn
Kim Smith	Melvin Karmalcey
Ed Smith	Steve Bindner
Micah Pease	Jennifer Bindner
RAY NUNN	Lilly Bindner
SANDY NUNN	Brandon Spicer
Valerie Anderson	Brad Nifong
Brextan Robertson	Jony Hall
LeDonna Robertson	
Hannah Nunn	
Chad Nunn	
Christy Nunn	
Victoria Heger-Horise	
Teresa Baird	
Angela Matlock	
Deana Barnett	
Dawn Carothers	
Keyton Carothers	
Richory Lucas	
Alan M. Weaver	
Ron Kennard	

Mr. Joe Basham moved and Mr. Doug Coffman seconded a motion to approve the agenda with the emergency additions presented. The motion was approved with a unanimous 5-0 vote.

Mr. Schenck presented the board with several Reminders and Recognitions which included the following:

- A. Recognition of Henryville's Students of the Month– Mr. Chad Schenck
 - a. HES'S 2nd Grade Student: Ella Logsdon
 - b. HES's 6th Grade Student: Lilly Bindner
 - c. HJHS's 8th Grade Student: Anitza Rivera
 - d. HHS's 12th Grade Student: Hannah Nunn
- B. General Congratulations of Achievements – Mr. Chad Schenck
 - a. SCMS 8th Grade Football Team: 17-0 Record; Clark Bowl Champions! Congratulations to the team and special thanks to Coach Meyers and staff!
 - b. December 15th, 2016: SCES 5th Grade Choir Singing for Maple Manor Nursing Home.
 - c. Presentation of IRTA Grant to Indiana Retired Teachers Grant Recipient, Mrs. Dee Kramer
 - d. Recognition of High Achievement to WCCS Technology Team. Our IT Department, led by Mr. Jerry Smith, continuously exceed expectations of excellence. The district's staff, students, and stakeholders are extremely proud of our IT Team!
- C. Reminder of Upcoming Events – Mr. Chad Schenck
 - a. Tuesday, December 13th, 2016: 6:30 p.m. HES Christmas Play
 - b. Thursday, December 15, 2016: 6:30 p.m. HES Band & Choir Concert
 - c. Friday, December 16th, 2016: Last Day of First Semester: No School December 19th, 2016-January 2nd, 2017.
 - d. Monday, January 2nd, 2017: WCCS Teacher Work Day
 - e. Tuesday, January 3rd, 2017: First Student Day of School for 2nd Semester.
 - f. Thursday, January 5th, 2017: Regular School Board Meeting at WCCS Administration Building.
- D. Student Research Project on WCCS Facilities – Mr. Braxton Robertson, HHS Senior

Mr. Braxton Robertson, HHS Senior, was thanked by all board members and administration for doing a superb job during his presentation in front of a huge audience.

Mr. Mac Dyer spoke to the board regarding the cash balances in all funds. All funds are in the black with transportation looking at a cash balance loss for 2016. The enrollment report and ECA report was also shared with the board.

Dr. John Reed spoke to the board regarding the NEOLA policy updates and the final reading of policies numbered: Motion for 2nd and final reading of EDGAR policies numbered:

- A. 0144.3; 1130; 3113; 4113; 6110; 6111; 6112; 6114; 6116; 6320; 6325; 6460; 6550; 7300; 7310; 7450; 8500
- B. Mr. Doug Coffman moved and Mr. Brian Guernsey seconded a motion to approve. The motion was approved with a unanimous 5-0 vote.

Dr. John Reed spoke to the board regarding the NEOLA policies, their placement on the district's website after final proofreading. They will also be placed on the districts smartphone App. The board voted on final reading of policies numbered:

- C. 0100 through 9800.
- D. Mr. Doug Coffman moved and Mr. Brian Guernsey seconded a motion to approve. The motion was approved with a unanimous 5-0 vote.

Mr. Tom Brillhart spoke to the board regarding operation updates and Mr. Micah Reed spoke to the board regarding the Where's My Bus program and implementation on a trial basis for the board.

Mr. Doug Coffman moved and Mr. Joe Basham seconded a motion to approve the following Consent Agenda. The motion passed with a unanimous 5-0 vote.

- A. Approval: Minutes of the November 10th, 2016, Executive and Regular Board Meeting and November 29, 2016 Special Work Session Board Meetings.
- B. Approval of Claims Docket for December 8, 2016: \$ 4,046,788.56
- C. Approval of Expenditures greater than \$10,000.
 - a. CDWG; Surface Pro 4: Admin/Board Member Use

- i. \$17,827.30
 - b. M&M Office Products; Nov16 Copier Overages:
 - i. \$12,873.77
 - c. Assured Partners NL; Packaged Insurance Monthly Installment:
 - i. \$34,498.00
 - d. McGraw Hill Education; Acuity Assessments:
 - i. \$23,647.40
 - e. Wenger; SCHS Choir Risers:
 - i. \$20,886.00
 - f. Wilson Education Center; Membership Dues:
 - i. \$18,291.16
 - g. Zoho Corporation; DTC Renewal:
 - i. \$18,741.00
- D. Approval for Payments Between Docket
 - a. Backgroundchecks.com; Background Check Fees:
 - i. Approx. \$377.00
 - b. IUS; Professional Development Conference Paid by Title III 14/16:
 - i. \$2,335.90
 - c. Gary Pennington; Borden Resource Officer; School Safety Conference Reimbursement Overage on Lodging Limit of \$145.00:
 - i. \$76.13
 - d. Toby Cheatham; Mileage Reimbursement:
 - i. \$338.85
 - e. Textbook Reimbursement; Debt Service TBR Transfer:
 - i. BES \$3,416.11
 - ii. BHS \$3,083.42
 - iii. HES \$7,116.85
 - iv. HHS \$5,624.84
 - v. SCPS \$3,240.70
 - vi. SCES \$7,568.80
 - vii. SCMS \$5,506.35
 - viii. SCHS \$6,776.93
 - f. Debt Service Textbook Transfer:
 - i. \$42,334.00
- E. Approval to Make End of Year Transfers among funds
- F. Approval for Payments Between Docket in December 2016
- G. Approval to declare Emergency / Temporary Loan from General Fund to Other Tax Funds as Needed
- H. Donations
 - a. BHS: Washington Co. Telephone Co. to ECA General: \$243
 - b. BHS: Kevin McNew to ECA Baseball Fund: \$200
 - c. BHS Ronnie Kruer to ECA Baseball Fund: \$100
 - d. BHS Keith Chapelle to ECA Baseball Fund: \$100
 - e. SCPS: SC Primary PTI Santa Supper proceeds to ECA Professional Development Fund: \$3,190
 - f. SCMS: Connie Dietrich to Christmas Gift Program: \$100
 - g. SCMS: Steve Nickens to Christmas Gift Program: \$500
 - h. SCMS: Climatec LLC to Christmas Gift Program: \$1,100
 - i. SCMS: Anonymous to Christmas Gift Program: \$5,000
 - j. HHS: William Smith to Splashing to Science Program: \$100
 - k. HHS: Henryville Horse Rentals to Splashing to Science Program: \$100
 - l. HHS: Pecunia Inc. to Splashing to Science Program: \$100

- m. HHS: Adams Family Funeral Homes to Splashing to Science Program: \$100
- n. HHS: Jeff Wyler to Splashing to Science Program: \$100
- o. SCHS: Clark Co. REMC to Academic Awards Program: \$750
- p. WCCS: Pearson to November 8, 2016 PD Day: \$207.70 for Breakfast
- q. WCCS: Pie Kitchen to November 8, 2016 PD Day: \$25 Gift Card
- r. WCCS: Worrall Carburation to November 8, 2016 PD Day: \$26.66 Gift Bags
- s. WCCS: JayC to November 8, 2016 PD Day: \$25 Gift Card
- t. WCCS: First Saving Bank to November 8, 2016 PD Day: \$200 for breakfast
- u. WCCS: Starbucks to November 8, 2016 PD Day: \$20 Gift Card
- v. WCCS: Home Depot to November 8, 2016 PD Day: \$25 Gift Card
- w. WCCS: Bubba's 33 to November 8, 2016 PD Day: \$75 food coupons
- x. WCCS: McCallister's to November 8, 2016 PD Day: \$30 Gift Card
- y. WCCS: Big Frog to November 8, 2016 PD Day: \$40 Gift Card
- z. WCCS: Crickets Café to November 8, 2016 PD Day: \$30 Gift Card
- aa. WCCS: One Southern IN to November 8, 2016 PD Day: Logo Merchandise
- bb. WCCS: Backyard Staycations to November 8, 2016 PD Day: \$50 Gift Card
- cc. WCCS: Hy-Grade to November 8, 2016 PD Day: \$25 Gift Card
- dd. WCCS: Kenway to November 8, 2016 PD Day: \$25 Gift Card
- ee. WCCS: Clark Co. REMC to November 8, 2016 PD Day: \$25 Gift Card
- ff. WCCS: German American Bank to November 8, 2016 PD Day: Logo Merchandise.
- I. Approval of SCHS Senior Trip to Washington, D.C., April 15-22, 2017.
- J. Approval of HHS Senior Trip to New York, N.Y. March 12-17, 2017.
- K. Approval of HHS Business Class Trip to Orlando, FL, March 19-24, 2017.
- L. Approval of HJHS 8th Grade Life Sciences Trip to Florida Keys, March 21-25 2017.
- M. Approval of SCHS Softball Team Trip to Murfreesboro, TN, March 23-25 2017.
- N. Approval to Declare 100 Boxes of Periodicals at SCHS as obsolete surplus.
- O. Approval of Community Foundation of Southern Indiana \$10,000 Block Grant placed into the West Clark Education Foundation Pass Through Fund.
- P. Approval of First Savings Bank Health Insurance Account, effective December 2016.
- Q. Personnel
 - a. Resignations
 - Certified
 - 1. Leah Radatz, BHS Severe/Moderate Special Ed. Teacher, effective December 2, 2016
 - Classified
 - VIII. Alonzo Richmond, SCHS Instr. Asst. and SCHS Theater Director/Musical Director, effective May 30, 2017.
 - IX. Lisa Voorde, SCPS FT Special Needs Asst., effective January 1, 2017.
 - X. Jeremy Meyers, SCMS Football Coach, effective prior to 17-18 Season.
 - XI. Nick Collins, HHS Head Volleyball Coach, effective Nov. 14, 2016.
 - XII. Hannah Horton, HES FT Special Needs Instr. Asst., effective December 9, 2016.
 - b. Terminations
 - VIII. None as of December 8, 2016
 - c. Leaves/Retirements
 - 1. Karla Heinz, HES Teacher, FMLA, effective November 9, 2016 pursuant to FMLA guidelines.
 - 2. Alexis Munk, SCES Instr. Asst., Maternity Leave, effective December 16, 2016 to February 13, 2017.
 - 3. Candace Simpson, SCES Instr. Asst., Maternity Leave, effective January 27, 2017 to April 10, 2017.
 - 4. Jennifer Stettenbenz, HES 2nd Grade Teacher, Maternity Leave, effective January 2, 2017 to April 10, 2017.

5. Bethann Huber, BES 2nd Grade Teacher, Maternity Leave, effective March 6, 2017 to May 15, 2017.
6. Betty Roll, BES Instr. Asst., Retirement. Mrs. Roll's 22 years of service is very much appreciated. She will be missed greatly by the entire BES staff and student body!

d. Appointments

Certified

1. Carrie Elliot, Position #1473, HES Temporary Medical Homebound, effective November 18, 2016; (Required Position)
2. Sheila Grosheart, Position #1473, SCES Temporary Medical Homebound, effective November 18, 2016; (Required Position)
3. Sarah Snyder, Position #1472, SCES Temporary Teacher, effective January 2, 2017. (Maternity Position)
4. Abby Campbell, Position #1469, SCES Assistant Principal, effective January 2, 2017. G1L1: \$65,000 (New Position) **PULLED OUT AND VOTED ON SEPARATELY:**
JB M DC S 4-1 V
 1. **Mr. Brian Guernsey against due to the process of selection and appointment not against Mrs. Campbell as the appointment.**
5. Ed Barnes, Position #1477, SCHS Homebound Teacher, effective December 12, 2016. (Required Position)

Classified

1. Lisa Voorde, Position #1080, FT HHS Building Secretary., effective January 2, 2017. \$13.03/hr. (Replacement Position)
 2. Susan Westfall, Position #1080, FT SCHS Building Secretary., effective December 12, 2016. \$13.03/hr. (Transfer Position)
 3. Ethan Little, Position #1078, PT BHS Operations Laborer, effective December 12, 2016. \$12.80/hr. (Replacement Position)
 4. Rita Stutzman, Position #1082, PT HHS Café, effective December 12, 2016. \$9.87/hr. (Replacement Position)
 5. Connie Haddad, Position #1065, PT SCES Café, effective November 14, 2016. \$9.87/hr. (Replacement Position)
 6. John McKissick, Position #1081, FT HES Operations, effective December 12, 2016. \$12.51/hr. (Replacement Position)
 7. Jenna Brock, Position #1084, PT HES Instr. Asst., effective December 12, 2016. \$10.75/hr. (Replacement Position)
 8. Kimberly Hassler, Position #1073, FT SCHS Instr. Asst., effective November 28, 2016. \$10.75/hr. (Replacement Position)
 9. Tobi Whitaker, Position #1077, FT BES Intensive Instr. Asst., effective December 12, 2016. \$13.00/hr. (Maternity Position)
- e. ECA – Please refer to the ECA District Spreadsheet. New recommendations are in red ink.
- f. Substitutes
1. Teacher – Jennifer Loehr, Morgan Black
 2. Instructional Assistant – Jennifer Loehr
 3. Cafeteria – Jennifer Loehr, Marshia Sanderson
 4. Operations and Transportation – Tami McAfee, Marshia Sanderson
 5. Other – Temporary Operations: James Dalton, Christine Duncan, Ethan Little, Diana Moore, Christine Gramlin, Kimberly Doleber, Trudy Benson, Debrah Green, Susan Smith, Chuck Deweese, Leah Lomax

I. DISCUSSION/ACTION ITEMS

- a. Presentation of Facility Study Line Item per building of Critical Needs and Areas of Focus by Mr. Jerry Rolfson, Performance Services

- i. Mr. Doug Coffman questioned if anyone has looked at the cost of a new facility vs. the current renovation project amount of \$62.9 million? Is the renovation 80% of the cost of a new high school?
 - 1. Mr. Rolfson answered that the cost would likely be \$75-\$80M for a new high school built to 300, 000 sq.ft.
 - ii. If the price goes up for the project, then the Revenue Neutral desire would not be in effect.
 - iii. Mr. Rick Graf mentioned that the project could be reduced if HVAC gyms were removed.
 - iv. Mr. Joe Basham mentioned that he feels a new high school might be the way to go given that a referendum vote is going to make people mad. He wants to do the right thing with the right amount since people are going to be upset. He'd rather not go back in 7 years asking for more money to do another phase. Mr. Basham stated that since numbers are low for the project everyone is going to feel the same impact through a special referendum debt service rate.
 - v. Mr. Jerry Rolfson also added that the demographer recommends doing a study perhaps annually to see where projections are actually landing for WCCS.
 - vi. Mr. Basham mentioned that cash transfers bring in money. Money that is much needed for the school district.
- b. Presentation on Debt Service Project Obligations of various referendum scenarios and timelines. Presented by Damian Maggos of George K. Baum & Company.
- i. Mr. Maggos presented slides and showed the board the rapid increase in bond rates since the November presidential election.
 - ii. The increase resulted in an \$8M increase in P+I payments for the district for the \$62.9M project. Rates seen in May of 2016 will likely not return in the post-Trump era.
- c. Discussion of Referendum Timeline for May 2017 vs. November 2017.
- i. Mr. Basham also mentioned that he would expect a November 2017 referendum timeline.

X. COMMUNITY INPUT

Mr. Matt Zurneckie stated that renovating the SCHS building would only be a bandage and this would not suffice. He may look at sending his student elsewhere if the project doesn't fully address his opinion of SCHS needs.

XI. ADJOURNMENT

The next work session board meeting date was set for January 5th, 2017 at 6:30. Prior to a call to adjourn the meeting; board president, Mr. Brian Hurst calling for a vote, he and the board along with administration thanked Mr. Rick Graf for his four (4) years on the school board. This meeting was Mr. Graf's last meeting and the audience applauded his tenure and work for the district and its students. The motion was approved with a unanimous 5-0 vote and meeting was adjourned at 9:41 p.m. Mr. Joe Basham moved and Mr. Rick Graf seconded a motion to adjourn the meeting.

Attest:	_____
_____	Secretary
President	_____
_____	Member
Vice-President	_____
	Member