

**Regular Board Meeting Minutes  
West Clark Community Schools  
Held at Borden Junior Senior High School GPR Room  
301 West Street Borden, IN 47106  
Thursday, October 20th, 2016**

- I. A duly advertised executive and regular board meeting of the Board of School Trustees was called to order by President Brian Hurst at 7:45 p.m.
- II. Board President Brian Hurst led the Pledge of Allegiance and Board Counsel Mike Gillenwater gave the Invocation.
- III. The roll was called with the following Board Members in attendance: President Brian Hurst, Vice-President Joe Basham, Secretary Doug Coffman; Absent, Members Rick Graf, and Member Brian Guernsey. Also in attendance were Superintendent Chad Schenck, Assistant Superintendent John Reed, Assistant to the Superintendent Thomas Brillhart and School Attorney Mike Gillenwater.  
The audience consisted of:

West Clark Community Schools  
Regular School Board Meeting  
Thursday, October 20th, 2016  
Location: BHS GPR Rm.

**SIGN IN SHEET**  
PLEASE PRINT YOUR NAME

MIKE GAABTREE	Todd Balmer	
Sarah P. Graf	Angie Messer	
Jamdy M. Lewis	Angela Hoffman	
Tommy A. Basham	Norman Brillhart	
Leann Grubb	Ed. Barnhart	
Tracy Collins	Kerri Eckert	
Tommy Grubbs	Maribeth Coffman	
Deanna Hendley	Brian Hurst	
Dan Stegmaier	Kelli Jones	
Cathy D. B.	Brian Agnew	
Tracy Albert	Michelle Agnew	
Toby Cheatham	Neil Ray	
Lisa Nale	Karen Lopez	
TERESA Baird	Kim Lamaster	
MAKAY BAKER	Lisa Hawkins	
Ann Compton	Doc Neal	
Melissa A. Wagner	Mandy Lindland	
Teresa Hanson	Carmona Hurd	
SUSAN JORD	Victoria Gordon-Holmes	
Melinda Holmes	Keith Rhoads	
Jeff Holmes	Cindy Kleenest	
Missi Cook	Melissa (Mims)	
BOB COOK	Eric Feldner	
Angie BREWER	Amy Greenwell	
PAUL BREWER	Greg Greenwell	
Ann Brewer	Matthew Horton	
Riley Holmes	Suzanne Neal	
Hanna Bond	Beth Lettwich	
JEFF HURST		
Jerry Graf		
Cathy Graf		
Vicky Hill		
Shirley Martin		
Chad Schenck		
Al Eckert		

Mr. Joe Basham moved and Mr. Brian Guernsey seconded a motion to approve the agenda with the emergency additions presented. The motion was approved with a unanimous 4-0 vote.

Mr. Doug Coffman moved and Mr. Joe Basham seconded a motion to approve the following Consent Agenda. The motion passed with a unanimous 4-0 vote.

Mr. Mac Dyer spoke to the board regarding the cash balances in all funds. All funds are in the black, however, the district's transportation fund continues to take a hit as circuit breaker impacts continue to affect our debt neutralization.

Dr. John Reed spoke to the board regarding the NEOLA policy updates.

Mr. Tom Brillhart spoke to the board regarding operation updates, REMC industrial rates, CCR, and skill-up grant award notification.

Mr. Schenck presented the board with several Reminders and Recognitions which included the following:

- A. Recognition of Borden Students of the Month– Mr. Chad Schenck
  - a. BES's 3<sup>rd</sup> Grade Student: Waylon Spencer
  - b. BES's 6<sup>th</sup> Grade Student: Julia Borgmeier
  - c. BHS's 8<sup>th</sup> Grade Student: Zane Stotts
  - d. BHS's 12<sup>th</sup> Grade Student: Makenzie Smith
- B. General Congratulations of Achievements – Mr. Chad Schenck
  - a. The Borden HS Boys Tennis team went undefeated in conference play, & won the Southern Athletic Conference Championship. This was their first conference title since 2013, and the first outright conference title since 2009. Joseph Volsteadt was conference player of the year for the 2<sup>nd</sup> year in a row. Dawson Nale & Brandon Thompson were also named all-conference for the 2<sup>nd</sup> year in a row. BHS coach, Tate Enlow was also named SAC Conference Coach of the Year.
  - b. Congratulations to the Silver Creek Marching Dragons!! They competed at the Regional Level of the Indiana State School Music Association Marching competition on Saturday and earned a gold rating in the top ten of the class! They will advance to Semi-State this weekend for the first time in School history! Congratulations to all involved and worth noting the Silver Creek Marching Dragons are also comprised of 7 Borden marching band students.
    - A. Band Directors: Aaron Lambert, Jenny Jochim and Alex Smith!
  - c. Borden High School just recently had our first ever State Qualifier in Golf. Makenzie Smith participated in the Golf State Championships on September 30<sup>th</sup> and October 1.
  - d.
- C. Reminder of Upcoming Events – Mr. Chad Schenck
  - a. Tuesday, November 8th, 2016 at 8:00 a.m.: No School: Professional Development Day for all Certified Staff
  - b. Thursday, November 10, 2016 at 6:30 p.m. Regular Session Board Meeting at WCCS Administration Building.
  - c. Tuesday, November 15th, 2016 at 8:00 a.m.: Communities in Schools Readers to Leaders Breakfast. WCCS has a table of 10 to RSVP.
  - d. Thursday, October 20, 2016: Now, please join us in the gymnasium for the BES and BHS Choir Presentation.

Mr. Joe Basham moved and Mr. Rick Graf seconded a motion to approve the following Consent Agenda. The motion passed with a unanimous 4-0 vote.

- A. Approval: Minutes of the September 8, 2016, Executive and Regular Work Session Board Meeting.
- B. Approval of Claims Docket for October 20, 2016: \$3,002,837.85
- C. Approval of Expenditures greater than \$10,000.
  - a. Dine Company
    - i. SCMS Electric Convection Oven, SCHS Electric Convection Oven:
      1. \$13,167.03
  - b. Heinemann Reading
    - i. Intervention Books with SDN Grant Funding:
      1. \$12,014.21
  - c. M&M Office Products, Copier Overages:

1. \$16,073.05
- D. Approval for Payments Between Docket
  - a. Backgroundchecks.com
    - i. Background Check Fees
      1. \$69.00
  - b. Bose, McKinney & Evans
    - i. General Legal Fees
      1. \$5,372.50
  - c. Ed Kute Electrical
    - i. Maintenance Supplies (Discount Offered for Early Payment)
      1. \$1,757.44
  - d. Patricia Frantz
    - i. Extended Day Services
      1. \$96.94
  - e. Clemencia Perez-Lloyd
    - i. Meal/Travel Reimbursement with SDN Grant Funding
      1. \$479.23
  - f. ICASE
    - i. Fall Conference Registration with Special Ed Part B 611 Funding
      1. \$350.00
- E. Approval of SCES Obsolete Textbooks for Surplus:

Subject	Title	ISBN	Quantity
Math	SaxonMath	978-1-600-32546-5	225
Math	SaxonMath	978-1-600-32540-3	225
Math	SaxonMath	978-1-600-32534-2	225
Math	SaxonMath	1-56577-033-1	15
Reading	Houghton Mifflin Reading Indiana	978-0-618-79693-9	50
Reading	Harcourt Collections	0-15-312043-6	50
Reading	Harcourt Trophies	0-15-322475-4	30
Social Studies	Indiana Social Studies-Indiana History	978-0-15-377044-9	230
Social Studies	Indiana Social Studies-The US Making a New Nation	978-0-15-377045-6	230
Social Studies	Indiana Social Studies- Our Communities	978-0-15-377043-2	230

- F. Approval of Resolution to Adopt the 2017 Capital Projects Fund Plan
- G. Approval of Resolution to Adopt the 2017 Bus Replacement Fund Plan
- H. Approval of Ordinance or Resolution for Appropriations and Tax Rates for 2017 Budget
- I. Approval of Sale of Lot 1 Computer Equipment
- J. Approval of Sale of Lot 2 Computer Equipment
- K. Declare Emergency for Replacement of Intercom System at SCES
- L. Declare Emergency for Duct Cleaning at Henryville Campus
- M. Approval of Skills Up grant for College and Career Readiness
- N. Approval of SCHS Travel Club Field Trip to Portugal and Spain: March 20-31, 2018.
- O. Approval of Professional Services Agreement with Julie Cahalan, St. Paul Private School Title 1 Tutoring.
- P. Approval of authorization to recognize Benefits 7, Inc. as West Clark Community Schools broker of record for health, dental, and vision coverage effective October 20, 2016.
- Q. Approval of Diesel and Gasoline Proposals with Premier Synergy
- R. Approval of INDOE High School Diploma Award to honorably discharged military veteran, Mr. Michael N. Hammack.
- S. Approval of West Clark Community Schools Administration Salary Increase of 4% retroactive to July 1, 2016.

- T. Approval of West Clark Community Schools Administrator's contracts for July 1, 2016- June 30, 2018
- U. Approval of West Clark Community Schools Speech Contracts for 2016-2017SY
- V. Donations
  - a. WCCS: District Apparel from Insulated Roofing Contractors: Many Thanks!
  - b. HHS: \$1,407 fall rebate check from PGSI Photography to HHS
- W. Personnel
  - a. Resignations
    - Certified
      - VIII. Jenna Foster, SCPS Music Teacher, effective October 27<sup>th</sup>, 2016.
    - Classified
      - IX. Stephanie Cooley, HES Instr. Asst., effective October 28<sup>th</sup>, 2016.
      - X. Brittany Hibdon, SCHS Health. Asst., effective October 20<sup>th</sup>, 2016.
      - XI. Kenzie Balmer, SCES Instr. Asst., effective October 19<sup>th</sup>, 2016.
  - b. Terminations
    - 1. None as of October 20, 2016
  - c. Leaves/Retirements
    - 1. Brittany Robertson, HHS Operations, Maternity Leave, effective November 4, 2016 to January 3, 2017.
  - d. Appointments
    - Certified
      - 1. Elizabeth Hardy, Position #1463, HHS, Language Arts Jr. High Teacher, effective TBD 2016; MS 10 Years (Replacement Position)
    - Classified
      - 1. Melody Godinez, Position #1068, FT SCMS Operations Laborer., effective October 24, 2016. \$12.51/hr. (Replacement Position)
      - 2. Craig Arvin, Position #900, BES PT Instr Asst., effective October 24, 2016. \$10.75/hr. (Replacement Position)
      - 3. Rebeca Horton, Position #1070, FT SCPS Pre-School Instr Asst., effective October 24, 2016. No change in hourly rate. (Transfer Position)
      - 4. Sarah Blevins, Position #1064, PT SCHS Café., effective October 17, 2016. \$10.38/hr. (Replacement Position)
      - 5. Carol McFarland, Position #1066, PT SCMS Café., effective October 24, 2016. \$9.87/hr. (New Position)
      - 6. Rhonda Laswell, Position #1066, PT SCMS Café., effective October 24, 2016. \$10.38/hr. (Replacement Position)
      - 7. Kim Pearl, Position #1071, FT SCPS Pre-School Instr Asst., effective October 24, 2016. \$10.75 (Transfer Position)
      - 8. Judy Danilel, Transfer from SCHS to SCES, FT Instr. Asst., effective October 24, 2016. \$10.75/hr (Replacement Position)
  - e. ECA – Please refer to the ECA District Spreadsheet. New recommendations are in red ink.
  - f. Substitutes
    - 1. Teacher – Shelby Beller, Sherry Knox, Katherine Lueking, Brian Meyer, Carla Ward
    - 2. Instructional Assistant – Sherry Knox
    - 3. Cafeteria –
    - 4. Operations and Transportation –
- X. Other

## I. DISCUSSION/ACTION ITEMS

- a. Presentation on WCCS Who We Are- Mr. Schenck

## II. COMMUNITY INPUT

ADJOURNMENT

Mr. Joe Basham moved and Mr. Brian Guernsey seconded a motion to adjourn the meeting. The motion was approved with a unanimous 4-0 vote and meeting was adjourned at 8:49 p.m.

Attest:

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President

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member